

Grain/Ingredient Receiver



POSITION SUMMARY

This position is responsible for the safe and efficient unloading of rail cars and trucks.

ESSENTIAL FUNCTIONS

Assist purchasing department in determining the volume of products needed by measuring and recording the depth of all ingredient bins at the start of the shift (1st shift only) or as needed

Control bulk ingredient delivery process ensuring that each product is correctly weighed, routed to the assigned ingredient storage bin, and a receiving ticket generated & signed by the driver without error(s)

Collect samples of all truck and rail ingredient deliveries for NIR analysis. Label sample bag with Beta Raven ID #

Test all corn and wheat deliveries for moisture content, print moisture test results, give a copy of the results to the driver if moisture test greater than 15.5%; log test results on receiving ticket

Liquid and Pneumatic trucks will need instructions on unloading and unlocking proper fill pipe; create receiving paperwork for each delivery, including signature; schedule checks on corresponding baghouses as trucks arrive

Inform Mill Operator of any ingredient shortages that may affect the production schedule

Assist the mill operator in filling the Micro Bins as needed to keep pellet mill running at all times

Flush receiving conveyors with SBM following Poultry Meal deliveries and document procedure for NAE Compliance

Monitor volume of product in Flush supply bin to prevent outages

Keep work area and surroundings clean of spilled feed material and dust

Report all leaks immediately

Other duties as assigned

POSITION QUALIFICATIONS

Must maintain an excellent attendance record, Regular and punctual presence required

Must work well without close supervision

Must follow all safety procedures and requirements; several safety training sessions are required including, but not limited to Lock Out/Tag Out, Fall Protection, Power Industrial Truck and Confined Space training

Education

Must be computer literate, and have good math skills; able to speak and write in English clearly and fluently

