# **Feed Production Scheduling**



## **POSITION SUMMARY**

Responsible for scheduling the availability and delivery of feed to brood and grow feed deliveries

#### **ESSENTIAL FUNCTIONS**

Determines daily feed deliveries based on farm inventory and grow out schedules

Projects weekly feed needs for each farm and schedules delivery accordingly

Coordinates feed mill production based on flock schedule

Directs redistribution of feed between farms as necessary to ensure optimum feed inventories

Maintains accurate spreadsheets and reports for bird placement at each stage of processing; provides accurate reports to other coordinators to schedule slaughtering

Assists Director and Assistant with overseeing feed mill operations and projects as needed

Provides support for feed recalls and support for PVP flush verification program

Billing for all flocks (contract and outside) for all feed deliveries

Schedule feed pick up if necessary for slaughter or moved birds

Sending feed transfers to Accounting for flock settlements

Maintains feed plans in Mtech as directed by Live Production Team

Ability to cross train for help in other mill office roles

#### **POSITION QUALIFICATIONS**

Accountability - Ability to accept responsibility and account for his/her actions
Analytical Skills - Ability to use thinking and reasoning to solve a problem
Communication, Oral - Ability to communicate effectively with others using the spoken word
Decision Making - Ability to make critical decisions while following company procedures
Interpersonal - Ability to get along well with a variety of personalities and individuals
Time Management - Ability to utilize the available time to organize and complete work within given deadlines

### **Education**

Associate's Degree (two-year college or technical school)

