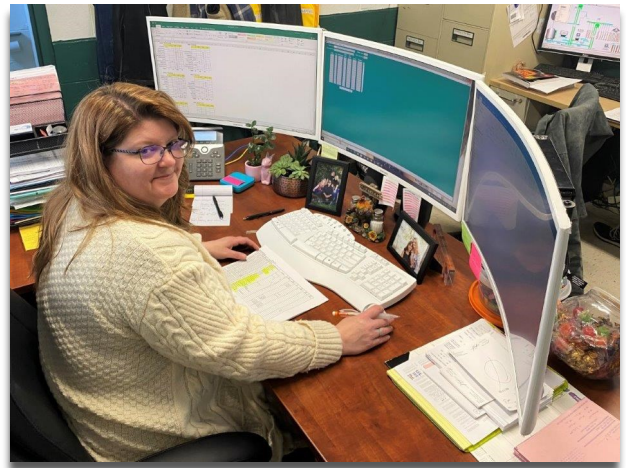


Feed Mill Dispatch



POSITION SUMMARY

This position is responsible for the safe and efficient dispatching and loading of all bulk feed trucks.

ESSENTIAL FUNCTIONS

- Load bulk feed trucks as they arrive at the mill in a timely manner
- Load bulk feed trucks with the correct feed for the order
- Maintain accurate inventory of finished feed in loadout bins
- Dispatch loads grouped by feed type based on feed availability and production to maximize pellet mill run time and reduce the number of pellet run changes
- Obtain Weighmaster Certification and operate scales within the prescribed guidelines to determine and record accurate weight on each feed delivery ticket
- Load trucks to acceptable legal weight; No tandem deliveries over 38,000#lbs; No trailers deliveries over 51,000#lbs.
- Weigh incoming liquid, pneumatic, grain and soft stock trucks as needed
- Answer phone in a professional manner
- Keep scale house and scale areas clean; collect all spilled or accumulated material as soon as reasonably possible and place in container for disposal
- Other duties as assigned

POSITION QUALIFICATIONS

- Must maintain an excellent attendance record, Regular and punctual presence required
- Must work well without close supervision
- Must follow all safety procedures and requirements; several safety training sessions are required including, but not limited to Lock Out/Tag Out, Fall Protection, Power Industrial Truck and Confined Space training

Education

- Must be computer literate, and have good math skills; able to speak and write in English clearly and fluently

