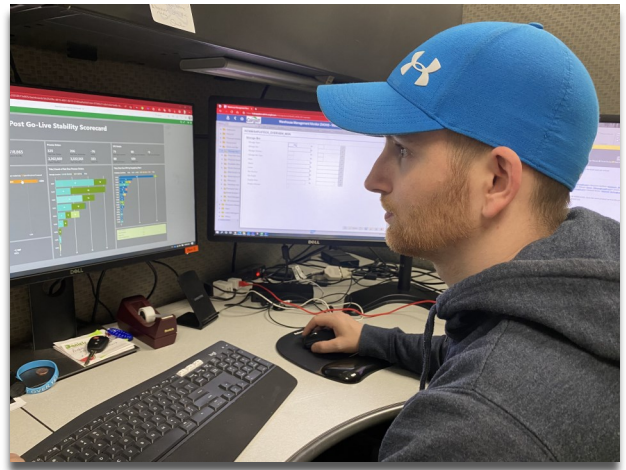


# Controller



The Controller is responsible for all financial and fiscal management aspects of company operations, and has primary day-to-day responsibility for planning, implementing, managing and controlling all financial-related activities. This includes direct responsibility for Accounting, Treasury, Shareholder Relations and PAC. The incumbent is responsible for all financial reporting within and outside the company, including reporting monthly financial results to the Board of Directors.

## POSITION QUALIFICATION

Accountability - Ability to accept responsibility and account for his/her actions

Analytical Skills - Ability to use thinking and reasoning to solve a problem

Assertiveness - Ability to act in a self-confident manner to facilitate completion of a work assignment or to defend a position or idea

Business Acumen - Ability to grasp and understand business concepts and issues

Communication, Written - Ability to communicate in writing clearly and concisely

Decision Making - Ability to make critical decisions while following company procedures

Honesty / Integrity - Ability to be truthful and be seen as credible in the workplace

Interpersonal - Ability to get along well with a variety of personalities and individuals

Team Building - Ability to convince a group of people to work toward a goal

Time Management - Ability to utilize the available time to organize and complete work within given deadlines

## Education

Bachelor's degree in financial or business-related field;  
CPA considered favorable but not required

